



Lewiston-Altura Public Schools, ISD #857 - Job Description

Job Title: **FOOD SERVICE ASSISTANT COOK**

Department/Section: Foodservice, Support

State Job Match: 95

Title of Immediate Supervisor: Foodservice Director

JOB SUMMARY -- This position assists in preparing and serving students attractive and nutritious meals in an atmosphere of efficiency, cleanliness, and warmth.

Task No. And DESCRIPTION

1. Assists head cook with all preparation and serving of meals, including salad and fruit bars.
2. Restocks all items, as needed.
3. Operates computer to record student meal participation, as directed.
4. Assists in the cleaning of the kitchen, serving, and dish room areas.
5. Operates equipment in a safe, proper, and efficient manner.
6. Reports immediately to the head cook any problem or accident occurring in the kitchen or the cafeteria premises.
7. Attend and participate in annual training provided by Food Service Director prior to the start of each school year.

The above tasks are listed for the purpose of identifying the appropriate State Job Match for this job class and are not intended to be a comprehensive list of all responsibilities and tasks which may be assigned to this position.

QUALIFICATIONS: Specific training or job experience required before appointment: High school diploma. Preference for experience in food service. Physical requirements: Moderate to heavy lifting.

Estimated length of time required for new entrant to achieve acceptable level of proficiency: 90 days.

ORGANIZATIONAL RELATIONSHIPS: This position reports directly to the Foodservice Director and works in cooperation with other foodservice staff.

WORKING CONDITIONS: Occasional extreme heat.

TERMS/CONDITIONS OF EMPLOYMENT: School days only. Hours to be determined by food service director. Salary and benefits reflected by the Lewiston-Altura Schools Support Staff Salary and Benefits Handbook.

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PERFORMANCE REVIEW: Food Service Director will evaluate in accordance with school district policy.

Updated May 18, 2007
Updated February 2014